



**national treasury**  
Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA

## **OFFICE OF THE CHIEF PROCUREMENT OFFICER**

### **DIRECTOR: STRATEGIC PROCUREMENT**

**Remuneration Package R1,005,063.00 per annum (All-incl.)**

**Reference: (Ref. S042/2019)**

**Pretoria**

**The incumbent will be required to:** To provide strategic procurement support services to improve performance and efficiency of the state procurement system including value for money and leveraged benefits in all three spheres of government as well as support services to the Travel and Accommodation Industry for both Public and Private Sector Stakeholders.

**Qualifications and experience requirements:** A minimum National Diploma/ Degree in Economics/ Business Economics/ Supply Chain Management/ Logistics Management/ Purchasing Management. • An Honours Degree will be an added advantage. • A minimum 5 years' experience at a middle management level (Deputy Director) obtained in a corporate or public sector - environment • Knowledge of PFMA, MFMA, Treasury Regulations, PPPFA, SCM Policies and prescripts • Project Management will be an added advantage • Experience in strategic procurement will be an advantage. • Computer literacy (minimum of intermediate competency of the complete MS Office suite; Outlook; Internet Explorer, and similar tools.) • Flexibility to undertake national travelling from time to time.

**Some key outputs include: Strategy and Policy:** Collaborate on and contribute to the design, development and maintenance of a strategic procurement framework • Manage the dissemination of the strategic procurement framework to all three spheres of government • Provide input into the development of strategic procurement-related government policy, norms, standards, frameworks and guidelines • Manage and support the design and development of a strategic

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The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by a fully completed Z83 (non-negotiable) comprehensive CV in pdf format and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the full name of the position on the subject line of the email, to the e-mail address mentioned.

Kindly note: applications that are not compliant with the above requests will not be considered. The Department reserves the right not to fill the post.

Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Successful candidates will be appointed on probation for the period of twelve (12) months into the prescribed rules

All short-listed candidates will be subjected to personnel suitability checks and the successful candidate will undergo security vetting. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 3 month of the closing date, please regard your application as unsuccessful.



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procurement regulatory environment that responds to policy goals and government objectives. **Stakeholder Management:** Engage with government stakeholders to facilitate and coordinate the development and implementation of strategic procurement strategies and plans • Engage, inter alia, with the Travel and Accommodation Industry and government travel stakeholders • Engage with public sector-specific strategic partners to support the development and implementation of strategic procurement strategies and plans, Engage, inter alia, with Private Sector Travel Service providers. • Engage with external stakeholders to facilitate and coordinate the development and implementation of strategic procurement services **Products and Services Management:** Collaborate on the design and development of strategic procurement strategies for government department-specific products and services. • Contribute to and manage the design and development of strategic procurement strategies for universal products and services across government spheres (this will include the design and development of sourcing strategies for Travel related commodities. • Manage the design and development of strategic procurement work plans **Service Delivery:** Manage the scoping and analysis of demand management plans, budget documents, procurement plans, AG reports, and grant allocations (annually; as required) • Manage the research, development and proposal of strategic procurement solutions for identified strategic procurement projects (client centric / commodity centric) • Manage and/or assist with the development and implementation of strategic procurement plans to ensure that value for money is achieved and benefits are leveraged **Monitoring and Evaluation:** Collaborate on and contribute to monitoring and evaluation systems for strategic procurement • Manage the monitoring, prediction and mitigation of strategic procurement project risks and performance management • Manage the monitoring, assessment, evaluation and reporting on strategic procurement projects governance and oversight to measure value for money and leveraging of benefits achievements • Manage the monitoring and reporting on the progress of strategic procurement interventions • Evaluate and report on the impact of strategic procurement interventions including value for money and leveraging of benefits **Research and Development:** Manage and perform research and benchmarking on strategic procurement good-practices • Identify and recommend on new and alternative solutions to strategic procurement services • Manage and report on strategic procurement trends analysis **Knowledge and Information Management** • Manage strategic procurement-related knowledge and information • Manage the content of strategic procurement-related KIM platforms. **Project Management:** • Undertake project management assignments; formulate project plans, implement and monitor delivery within stringent timeframes.

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Applications may be sent via e-mail to [Recruit.OCP@treasury.gov.za](mailto:Recruit.OCP@treasury.gov.za) closing date: 24 May 2019 2019 at 12:00.

***Please note: We only accept applications sent via email to the above mentioned email address in a PDF format. The National Treasury no longer accepts hand delivered or posted applications.***

***Please also ensure that you read the full advert for guidance on how to send your applications.***

For further information regarding the positions please visit our careers page <http://www.treasury.gov.za/careers/default.aspx> or contact: Ms Lorraine Pale on 012 406 9087.

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